

**MINUTES OF THE VAN BUREN COUNTY COMMISSION  
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting on Monday, April 20, 2026 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recorded in Minute Book, "U".

**Call to Order**

Sheriff Deputy Cameron Clendenon called the Meeting to Order.

**Roll Call**

Members present: Michael Chandler, Jordan Delong, Terry Hickey, Terry Hodges, Michael Woodlee and Cale Crain. Commissioners Tabitha Denney, Dusty Madewell, Kenny Smith, and Tommy Frady were absent.

Also present: County Attorney Howard Upchurch, County Mayor David Sullivan, County Clerk Lisa Rigsby, and Jay Williams with zoom and several citizens of Van Buren County.

**Prayer**

Terry Hickey led us in prayer.

**Pledge**

Chairman Cale Crain led us in the Pledge of Allegiance.

**Minutes from the Full Commission Meeting on Monday March 23, 2026 as printed.**

Terry Hickey made a motion, seconded by Michael Woodlee to approve the minutes from the meeting on Monday, March 23, 2026 as printed. All agreed by voice vote. 0-opposed. Motion passed.

**Committee A Report**

**Committee A**

**April 6, 2026**

Roll call: Terry Hodges, Terry Hickey, and Cale Crain present. Absent Tabitha Denney and Jordan Delong.

Approve/Disapprove TCRS Employer Contribution Rate: A motion was made by Terry Hickey to approve. Seconded by Terry Hodges. Roll call and members voting yes.

**New Business**

Budget Amendment for Local Purpose Tax Fund 120: Request to move \$1,500.00 for Trustee Commission from 120-39000 to 120-58400-510. Motion made by Terry Hodges and seconded by Terry Hickey. Roll call all members voting yes.

Budget Amendment for Solid Waste Fund 116: Request to move \$2,000.00 from 116-39000 to 116-55732-510 Trustee Commission. A motion to approve by Terry Hickey and seconded by Terry Hodges. Roll call all members voting yes.

Budget Amendment to General Fund 101: Request to move \$5,000.00 for Liability Insurance from 101-39000 to Fund 101-58400-506. Motion made by T. Hodges and seconded by T. Hickey. Roll call all members voting yes.

Meeting Adjourn: Motion made by Hickey and seconded by Hodges all members in favor.

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**Commissioner Jordan Delong brought forward action that needs to be taken by the Full Commission from the Committee A Meeting on April 6, 2026.**

**TCRS Employer Contribution Rate**

Jordan Delong made a motion, seconded by Terry Hickey to approve the TCRS Employer Contribution Rate. All approved by voice vote. 0-opposed. Motion passed. **TCRS Employer Contribution Rate as following:**

**Budget Amendment for Local Purpose Tax Fund 120**

Jordan Delong made a motion, seconded by Terry Hodges to approve the request to move \$1,500.00 for Trustee Commission from 120-39000 to 120-58400-510.



**Tennessee Consolidated Retirement System**  
*A program of the Tennessee Department of Treasury*

David H. Lillard, Jr.  
Tennessee State Treasurer

Jamie Wayman  
CPA, Director

**Employer Contribution Rate Certification**  
**Tennessee Consolidated Retirement System (TCRS)**  
**Actuarial Valuation at June 30, 2025**



**Acknowledgement of employer rate effective July 1, 2026 through June 30, 2027**

Department Code: 0082090  
Department Name: VAN BUREN COUNTY

- I hereby acknowledge and agree that I have reviewed the background information on rates provided to me and also located on the Treasury Website at the GASB and Actuarial Information Public Reports site. I further acknowledge the upward trends concerning future employer contribution rates.

Please select one of the options below

- The Minimum Employer rate: 6.12%  
 Optional: We choose to pay a higher contribution of: 7.0%

Employer Signature \_\_\_\_\_ Title \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

The first department code listed on the Employer Actuarially Determined Contribution (ADC) Rate sheet is your master code. The master code is responsible for determining the rate and submitting the completed employer contribution rate certification to TCRS. The rate selected will be applicable for all department codes listed on the Employer Actuarially Determined Contribution (ADC) Rate sheet. It is the master code's responsibility to notify these departments of the new rates.

**Please return the completed rate certification no later than May 29, 2026 via one of the following methods:**

**By email:** TCRS.Information@tn.gov

**By mail:** TCRS Employer Reporting  
502 Deaderick Street  
Nashville, TN 37243

Upon roll call: Michael Chandler, Jordan Delong, Terry Hickey, Terry Hodges, Michael Woodlee, and Cale Crain voted yes. Motion passed. **Budget Amendment as following:**

**Budget Amendment for Solid Waste Fund 116**

Jordan Delong made a motion, seconded by Michael Woodlee to approve to move \$2,000.00 from 116-39000 to 116-55732-510 Trustee Commission.

**Van Buren Co. Executive  
2025-2026**

**Local Purpose Tax  
Fund 120**

Function	Obj.	Description	Explanation	Debit	Credit
39000		unassigned	trustee comm	\$ 1,500.00	
58400	510	trustee comm	trustee comm		\$ 1,500.00
			Total	\$ 1,500.00	\$ 1,500.00

Upon roll call: Michael Chandler, Jordan Delong, Terry Hickey, Terry Hodges, Michael Woodlee, and Cale Crain voted yes. Motion passed. **Budget Amendment as following:**

**Budget Amendment to General Fund 101**

Jordan Delong made a motion, seconded by Michael Woodlee to approve to move \$5,000.00 Liability Insurance from 101-39000 to Fund 101-58400-506.

**Van Buren Co. Executive  
2025-2026**

**Solid Waste  
Fund 116**

Function	Obj.	Description	Explanation	Debit	Credit
39000 55732	510	unassigned trustee commission	trustee commission	\$ 2,000.00	\$ 2,000.00
			Total	\$ 2,000.00	\$ 2,000.00

Upon roll call: Michael Chandler, Jordan Delong, Terry Hickey, Terry Hodges, Michael Woodlee, and Cale Crain voted yes. Motion passed. **Budget Amendment as following:**

**Approve/Disapprove: County Board of Equalization Member's 2026 Tax Year.**

**Van Buren Co. Executive  
2025-2026**

**General Fund  
Fund 101**

Function	Obj.	Description	Explanation	Debit	Credit
39000 58400	506	unassigned liability insurance	fund balance insurance	\$ 5,000.00	\$ 5,000.00
			Total	\$ 5,000.00	\$ 5,000.00

Jordan Delong made a motion, seconded by Terry Hickey to approve the County Board of Equalization Member's 2026 Tax Year. All agreed by voice vote. 0-opposed. Motion passed. **Board members as following:**

**County Board of Equalization Members 2026 TAX YEAR**

**Brandy Delon-5664 Old State Hwy 111 Spencer, Tn 38585 (931)235-0814**

**Freda Christensen-555 Turkey Scratch Rd Spencer, Tn 38585 (931)946-2580**

**Monroe Mooneyham-10042 State Route 30 Spencer, Tn 38585 (931)808-6436**

**Glenn Bickford-111 Bickford Lane Rock Island, Tn 38581 (931)450-2266**

**Mark Cunningham 58 Cunningham Lane Spencer, Tn 38585 (423) 881-5010**

**Mark-mbkcc@yahoo.com**

**Brandy-bdelon@vanburenschools.org**

**Glenn- geb@benlomand.net**

**Freda-Frchriss22@yahoo.com**

**Monroe- jbouldin@vanburenschools.org**

**Call In #946-1050 -171717**

**Approve/Disapprove: Tennessee Notary Public for Michelle Leigh Goodwin.**

Jordan Delong made a motion, seconded Michael Woodlee to approve the Tennessee Notary Public for Michelle Leigh Goodwin. All approved by voice vote. 0-opposed. Motion passed.

**Old Business**

**Correction from last months meeting, Budget amendment Fund 112**

Terry Hickey made a motion, seconded by Michael Woodlee to approve this budget amendment as presented.

Upon roll call: Michael Chandler, Jordan Delong, Terry Hickey, Terry Hodges, Michael Woodlee, and Cale Crain voted yes. Motion passed. **Budget amendment as presented:**

**New Business**

**Van Buren County Planning Commission**

The Van Buren County Planning Commission member Dewayne Brock's term will end on June 30, 2026 and he doesn't want to be reappointed. County Mayor David Sullivan nominated Jeremiah Manus to fill this position starting on July 1, 2026 - June 30, 2030. Michael Woodlee made a motion, seconded by Terry Hickey to approve. All approved by voice vote. 0-opposed. Motion passed.

*Old*

**Van Buren Co. Executive  
2025-2026**

**Courthouse and Jail Maint  
Fund 112**

Function	Obj.	Description	Explanation	Debit	Credit
39000		UNASSINGED		\$ 7,595.00	
51800	149	salary			\$7,000.00
51800	201	social security			\$ 473.00
51800	210	unemployment			\$ 21.00
51800	212	medicare			\$ 101.00
			Total	\$ 7,595.00	\$ 7,595.00

*Bring back up*

**Ambulance Service Fund 118. Grant for Equipment & Budget Amendment, \$31,103.03**

The EMS received a grant in the amount of \$30,303.03 to be used for Health Equipment. The EMS Director Twanna Bricker received a quote from Savvik for 2 chest compression devices in the amount of \$30,508.40 this price includes a trade in of Zoll Autopulse equipment. Ms. Bricker is requesting approve of this quote and a budget amendment for this purchase. Terry Hickey made a motion, seconded by Michael Woodlee to approve the \$30,508.40 quote for the equipment from Savvik and it be noted that the trade-in zoll autopulse has no Federal guidelines attached, also approval of this budget amendment as presented.

Upon roll call: Michael Chandler, Jordan Delong, Terry Hickey, Terry Hodges, Michael Woodlee and Cale Crain voted yes. Motion passed. **Quote & budget amendmant as presented:**



**Van Buren - Lucas**

Quote Number: 11267178

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1  
Prepared For: VAN BUREN COUNTY EMS  
Attn:

Division: Medical  
Rep: Lacey Robinette  
Email: lacey.robinette@stryker.com  
Phone Number:

Quote Date: 04/20/2026  
Expiration Date: 07/19/2026

**Savvik Contract # RFB #2024-06 ("RFB")**

**Delivery Address**

**Sold To - Shipping**

**Bill To Account**

Name: VAN BUREN COUNTY EMS  
Account #: 20007020  
Address: 112 GENERATIONS DR  
SPENCER  
Tennessee 38585-3027

Name: VAN BUREN COUNTY EMS  
Account #: 20007020  
Address: 112 GENERATIONS DR  
SPENCER  
Tennessee 38585-3027

Name:  
Account #:  
Address:

**Equipment Products:**

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	2	\$19,204.20	\$38,408.40
Equipment Total:					\$38,408.40

**Trade In Credit:**

Product	Description	Qty	Credit Ea.	Total Credit
TR-ZAP-LUC3	TRADE-IN-ZOLL AUTOPULSE TOWARDS PURCHASE OF LUCAS 3.1	2	-\$4,000.00	-\$8,000.00

**Price Totals:**

Estimated Sales Tax (0.000%): \$0.00  
Shipping and Handling: \$100.00  
Grand Total: \$30,508.40

Prices: In effect for 30 days



**Van Buren - Lucas**

Quote Number: 11267178

Version: 1  
Prepared For: VAN BUREN COUNTY EMS  
Attn:

Quote Date: 04/20/2026  
Expiration Date: 07/19/2026

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Division: Medical  
Rep: Lacey Robinette  
Email: lacey.robinette@stryker.com  
Phone Number:

Terms: Net 30 Days

**Shipping & Handling Includes:**  
Standard freight, special packaging, semi rigging cranes, labor & delivery of equipment to final location, removal of all packaging, pre-delivery site check, education/training

**Terms and Conditions:**  
Deal Consumation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).

*Savirik RFB# 2024-06*

**Van Buren Co. Executive  
2025-2026**

**Ambulance Service  
Fund 118 —**

Function	Obj.	Description	Explanation	Debit	Credit
46330		revenue	ems supplement	\$ 800.00	
55130	131	payroll	ems supplement		\$ 800.00
46390		revenue	grant	\$ 30,303.03	
55130	735	health equipment	grant		\$ 30,303.03
			Total	\$ 31,103.03	\$ 31,103.03

**Barry Austin, Property in the Industrial Park, Slaughter House & Storage Units**

Barry Austin was present at the meeting to address the Full Commission on how to resolve the issue with a lien being added to the deed of the property in the Industrial Park where his business is located. After much discussion on this matter, Jordan Delong stated, "I believe that Mr. Austin has operated in good faith and has done what he thought was the right thing," Commissioner Jordan Delong made a motion, seconded by Terry Hickey to do a release on the lien and provide a deed of correction and to except the payment of \$24,800.00 to resolve this issue.

Upon roll call: Michael Chandler, Terry Hodges, and Cale Crain voted no. Jordan Delong, Terry Hickey, and Michael Woodlee voted yes. 3-no votes. 3-yes votes. Motion failed.

Business Owner Barry Austin was still requesting for this matter to be resolved after the vote. After more discussion on this matter, Michael Woodlee made a motion, seconded by Terry Hickey to approve to have a Special Called Meeting ten days from now, Thursday April 30, 2026 at 6:00 p.m. All approved by voice vote. 0-opposed. Motion passed.

**Comments from the General Public**

None

**Adjournment**

Michael Woodlee made a motion, seconded by Terry Hickey to adjourn. All agreed by voice vote. 0-opposed. Meeting adjourned at 6:59 p.m.

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Chairman Cale Crain

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County Clerk Lisa Rigsby