

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting on July 16, 2024 at 6:00 p.m. at the Van Buren County Administrative Facility & Justice Center. The following action was taken as recorded in Minute Book, "U".

Call to Order

Sheriff Michael Brock called the Meeting to Order.

Roll Call

Members present: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Tommy Frady, and Michael Woodlee. Jordan Delong was absent.

Also present: County Attorney Howard Upchurch, County Mayor David Sullivan, County Clerk Lisa Rigsby, and Jay Williams with Zoom and several Citizens from Van Buren County.

Prayer

Commissioner Dusty Madewell led us in prayer.

Pledge

Chairman Terry Hickey led us in the Pledge of Allegiance.

Approve/Disapprove: Minutes from the Commission Meeting on June 18, 2024 as printed

Cale Crain made a motion, seconded by Michael Woodlee to approve the Minutes from the June 18, 2024 Meeting. All approved by voice vote. Motion passed.

Approve/Disapprove: Committee A Report

Committee A Report

July 3, 2024

Roll Call: All Members present.

Approve/Disapprove bid on remodel of the Health Department Grant

Motion was made by Tabitha Denney to accept the bid from Noah Roberts for \$247,000.00, seconded by Terry Hodges. Roll call with all members in favor.

Old Business

No old business.

New Business

Senior Center Grant

Motion was made by Jordan Delong to approve Mrs. Hunter to go forward with the 100% grant for the Senior Center, this was seconded by Terry Hickey. All members in favor.

Water Heater at the Jail

Mayor Sullivan presented to the board that the Jail is in need to replace a water heater. A new replacement water heater will cost \$6,800.00. Mayor Sullivan is still waiting on prices for an instant hot water heater. Motion was made by Tabitha Denney to go forward with the purchase of the water heater for \$6,800.00, unless a lower cost option will be available with an instant hot water heater, seconded by Terry Hickey. Roll call with all members in favor.

Spencer Convenience Center

It was brought to the board members attention that the Convenience Center is in need of having the garage doors repaired or replaced, as well as purchase two pedestal fans and one window AC unit. Motion was made by Terry Hodges to start getting bids to have the doors repaired or replaced, seconded by Terry Hickey. Motion was then made by Tabitha Denney to proceed with purchasing two pedestal fans and one window AC unit for the workers inside the recycling center, seconded by Terry Hodges. Roll call with all members in favor.

Rocky River Convenience Center

Mayor Sullivan brought a request from the Rocky River Community Center to ask the board members if the County would help pay a portion of the water bill at the Center in the amount of \$30.00 and seconded by Jordan Delong. Roll Call with all members in favor.

Layne Funeral Home

Mr. David Chandler from Layne Funeral Home is requesting help from the County to help the Funeral Home pay for cremation of unclaimed bodies. The Board requested to get pricing and to see if the City of Spencer will help assists with the paying a portion.

Meeting Adjourn

Motion made by Terry Hickey and seconded by Tabitha Denney. All members were in favor.

Committee A Chairman Cale Crain brought forward action that needs to be taken by the Full Commission from the Committee A Meeting on July 3, 2024.

Health Department Bid, Noah Roberts of \$247,000.00

Cale Crain made a motion, seconded by Tabitha Denney to accept the bid from Noah Roberts Contracting for \$247,000.00.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Kenny Smith, Tommy Frady, and Michael Woodlee voted yes. Dusty Madewell voted no. 8-yes votes. 1-no. No changes to any yes votes, Motion passed. **Bids as following:**

COPE ARCHITECTURE

BID TABULATION FORM - COMBINATION BID

Project Name: Van Buren County Health Department Renovations

Opening Date:

06/20/24

Project Number: 23030

1

Opening Time:

2:00pm Central

Tabulation Form No.:

1

Bidder	HD Homes Cookeville, TN	Noah C Roberts Contracting Sparta, TN	Skilled Services Quality Construction Knoxville, TN	W&O Construction Livingston, TN
Contractors License Number & Limits	77368, \$3,000,000	79669, \$1,240,000	34266, Unlimited	8039, Unlimited
Bid Envelope Cover Completed?	Yes	Yes	Yes	Yes
HVAC Subcontractor	Volunteer Mechanical	Volunteer Mechanical	Skilled Services	Stone Services Corp
Plumbing Subcontractor	M&D Electric	TN Tri-Star Plumbing	Skilled Services	Stone Services Corp
Electrical Subcontractor	M&D Electric	Superior Lighting Services	Skilled Services	Cherry Creek Electric
Masonry Subcontractor	N/A	N/A	Skilled Services	W&O Construction
Affidavits Included? (Drug-Free, Noncollusion, Insurance List, Iran Divestment)	Yes	Yes	Yes	All except Insurance List
5% Bid Deposit	Bid Bond	Bid Bond	Bid Bond	Bid Bond
Addendum 1 Acknowledged	Yes	Yes	Yes	Yes
BASE BID	\$287,400	\$240,000	\$286,300	\$334,000
Alternate #1 - Lighting Replacement	\$7,500	\$7,000	\$17,250	\$7,000
Calendar Days for Completion	60	150	210	150
Attended Mandatory Pre-Bid Conference	Yes	Yes	Yes	Yes

*Discrepancy with Bid Form

247,000.00

Certified Correct By:

Jerry O. O'Leary

Senior Center Grant (100% Grant)

County Coordinator for UCHRA and Senior Center Director Darlene Hunter has found a Grant that she can apply for that is a 100% Grant for an addition to the Senior Center here in Van Buren County. This will be a 24'x24' with 10 foot ceilings and will be used as an exercise room. After discussion on this matter, Cale Crain made a motion, seconded by Michael Chandler to approve Mrs. Hunter to go forward with the 100% Grant for the Senior Center.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Tommy Frady, and Michael Woodlee voted yes. Motion passed.

Water Heater at the Jail

The Jail is in need of replacement of the Water Heater with the cost being \$6,800.00. Mayor David Sullivan is still waiting on prices for an instant hot water heater from Natural Gas. After much discussion on this matter no action was taken from the Full Commission. **(Waiting on Mayor Sullivan to get a quote on the instant hot water heater before deciding on this matter)**

Spencer Convenience Center (Garage doors repaired or replaced)

The Spencer Convenience Center is in need of having the garage doors repaired or replaced, as well as the purchase of two pedestal fans and one window AC unit. Mayor Sullivan received two bids from Mid-State Services, LLC. One was with sectional doors the other was coiling doors both in the amount of \$2,350.00 each. Mayor Sullivan stated the fans were already in place and we need to order the AC unit. After much discussion on this matter, Michael Woodlee made a motion, seconded by Terry Hodges to approve the Sectional Doors in the amount of \$2,350.00 x's 2.

Upon roll call: Michael Chandler, Cale Crain, Tabitha Denney, Terry Hickey, Terry Hodges, Dusty Madewell, Kenny Smith, Tommy Frady, and Michael Woodlee voted yes. No changes to any yes vote. Motion passed. **Bids as following: 1st page is the awarded bid times 2.**

Mid State Services, LLC

764 McMinnville Hwy
Sparta, TN 38583
931-738-3667
Fax 931-603-2525

Proposal	Date	Due Date	SP:
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4221-102	7/11/2024	7/11/2024	
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Van Buren Adm. Bldg.
121 Taft Dr.
spencertngov@blomand.net
Spencer, TN 38585

Job Name:

Van Buren Conv. Center
879 Drake Shockley Rd.
Spencer, TN 38585

931/946/2351X3

We Hereby Submit Specifications And Estimates For:

Item	Description	Quantity	Unit Price	Total Price
2511	12.2x12 white noninsulated sectional door RA to steel installed	1.00	1630.00	1630.00
3024	12' Genie belt drive motor installed	1.00	600.00	600.00
	Red iron steel for jamb installed			120.00

Subtotal

Total

2350.00

\$2,350.00

Quote
Valid 30 Days.
Payment on Delivery unless otherwise Arranged Terms.
Net. 10 Days 5% per month on Extended Terms. We appreciate your business.

Authorized Signature _____ Acceptance Signature _____ Date _____

Mid State Services, LLC

764 McMinnville Hwy
Sparta, TN 38583
931-738-3667
Fax 931-603-2525

Proposal	Date	Due Date	SP:
4221-103	7/11/2024	7/11/2024	

Van Buren Adm. Bldg.
121 Taft Dr.
spencertngov@blomand.net
Spencer, TN 38585

Job Name:
Van Buren County
879 Drake Shockley Rd.
Spencer, TN 38585

931/946/2351X3

We Hereby Submit Specifications And Estimates For:

Quantity	Description	Unit	Price	Total
2000	12x12 white noninsulated coiling door w/ chain hoist steel mount installed		1.00 2110.00	2110.00
	Red iron steel for jamb installed			120.00

Subtotal	Total
2230.00	\$2,230.00

Quote
Valid 30 Days.
Payment on Delivery unless otherwise Arranged Terms.
Net. 10 Days 5% per month on Extended Terms. We appreciate your business.

Authorized Signature _____ Acceptance Signature _____ Date _____

Rocky River Convenience Center (\$30.00 donation on the water bill monthly)

The Rocky River Community Center requested from Committee A a \$30.00 donation on their water bill monthly. The Rocky River Convenience Center is next to the Community Center and the County workers use the Centers bathroom. Michael Chandler made a motion, seconded by Michael Woodlee to approve to pay the \$30.00 per month but to be paid yearly. All agreed by voice vote. No changes to any yes vote. Motion passed.

Approve/Disapprove: Committee B Report

Committee B Meeting

July 2, 2024

Roll call: All members were present except Michael Chandler.

Approve Fencing Area at Piney Convenience Center

Committee B met at the Piney Convenience Center to mark out the new fence to be installed. After the corner, entrance/exit gates, and area to be fenced was agreed upon Michael Woodlee made a motion to approve it and was seconded by Kenny Smith. All members were in favor.

Old Business

None

New Business

Van Buren County Senior Center is applying for a grant to add onto their building. The grant is a one hundred percent (100%) grant up to one hundred thousand dollars (\$100,000.00). The addition to the building would be twenty-four feet by twenty-four feet (24'x24') with ten foot (10') ceilings and be used as an exercise room. A motion was made by Michael Woodlee to allow the senior center to use the grant as discussed if the grant was awarded to senior center. It was seconded by Kenny Smith and all members were in favor.

Widening Brock Lane. Off 285 Cane Creek Cummingsville Rd. was discussed by Committee B. Citizens that live on Brock Lane are concerned about not having enough room on the road when meeting other vehicles. Some of Committee B that are familiar with the road agreed it is to narrow. However, the issues of possibly not having enough right of way to widen the road, and utilities being in the way and having to be moved was brought up. A motion was made by Kenny Smith to table the issue till Committee B can acquire some more information. It was seconded by Michael Woodlee and all members were in favor.

Committee B Chairman Dusty Madewell brought forward action that needs to be taken by the full Commission from the Committee B on July 2, 2024 Meeting.

Widening Brock Lane off 285 Cane Creek Cummingsville Road

After much discussion on this matter, the Commission decided to get with Road Supervisor Randy Oakes, Citizens that live on this Road and the County Attorney Howard Upchurch and acquire more information on this matter.

Approval of Committee B Minutes from the July 2, 2024 Meeting

Dusty Madewell made a motion, seconded Michael Woodlee to approve Committee B Minutes. All approved by voice vote. Motion passed.

Approval/Disapprove: Appointment of Hank Douglas to the Audit Committee

Tabitha Denney made a motion, seconded by Michael Woodlee to appoint Hank Douglas to the Audit Committee. All approved by voice vote. 0-opposed. Motion passed. (Hank Douglas will be replacing Mr. Don Hollingsworth which dedicated his life to serving Van Buren County and will be missed greatly). **Audit Committee and terms as following:**

Barry Austin	8-2024
Darlene Hunter	8-2024
Hank Douglas	8-2026
Lisa Cope	8-2026
Cale Crain	8-2026

Old Business

None

New Business

Re-appointments of Beer Board Members; Cale Crain, Terry Hodges & Kenny Smith

Michael Woodlee made a motion, seconded by Michael Chandler to approve the re-appointment of Cale Crain, Terry Hodges, and Kenny Smith to the Beer Board. All agreed by voice vote. 0-opposed. Motion passed. **Beer Board members & terms are as following:**

Cale Crain	8/26
Terry Hodges	8/26
Kenny Smith	8/26
Stephen Walling	8/25
David Chandler	8/25

Children’s Advocacy Center (requesting to use the Old Library)

Executive Director Cassell Galligan from the Children’s Advocacy Center was present at the Full Commission Meeting to request the use of the Old Library (The former Burritt College Library) so a Satellite Center can be placed in Van Buren County.

The Children’s Advocacy Center model organizes a Child Protective investigative team composed of local law enforcement, the District Attorney, the Department of Children’s Services, and Forensic Medical Providers and Trauma Informed Mental Health Providers, providers who all work together in an attempt to minimize any additional emotional distress to child abuse victims. In a child friendly environment, the child shares his/her experience, with one person, while others unnoticeable observe and formulate a plan of action to insure his/her safety.

Mrs. Galligan feels a satellite Center is needed in Van Buren County to were family will not have to travel to Warren County. The Center is designed to provide a neutral, child friendly and family center environment where children who are potential victims of severe child abuse can share their story with a dedicated Forensic Interviewer. Additionally the child and non-offending caregiver, will receive Family Advocacy services specifically tailored to meet their individual needs throughout the course of the investigation, prosecution, recovery process, or until the child reaches 18 years of age. Mrs. Galligan thinks the Old Library would be the best suited place in the County for the Children’s Advocacy needs and the Advocacy would pay all Utilities Bills if granted this Building.

County Attorney Howard Upchurch along with Lisa Cope and Mrs. Cassell met and discussed the Old Burritt Library. Attorney Howard Upchurch received all the Deeds to this property and Building. The last Deed made to this property was in 1986. The Property is Van Buren County's but the building was retained by the grantor (as described as the Burritt College Alumni Inc.) which was secured in 1964. On this Deed it stated that if Burritt College Alumni Inc. ever dissolved then it will convert back to Van Buren County. At the Secretary of State's Office there were never a Charter that was in the Incorporations name but one was found in the name of The Alumni Inc. of Spencer Tennessee. Mr. Upchurch did find one name on the Secretary of State's Charter that was in Bonnie Adcock's name and his recommendation is to find Ms. Adcock and her to sign a Quick Claim Deed over to Van Buren County.

After discussion on this matter Michael Woodlee made a motion, seconded by Cale Crain to allow Attorney Howard Upchurch to do a Quiet Title or reach out to the Register Agent Ms. Bonnie Adcock and resolve this issue and get it put back into the County's name with lease agreement to the Children Advocacy to be renewed ever 4 years with a Resolution added. All approved by voice vote. Motion passed.

Andrew Parker Road, children at play or slow down sign

A concerned Citizen living on Andrew Parker Road in Spencer was present at the meeting to address the Full Commission about cars speeding on this road. He is requesting a sign to be placed along the road stating children at play or a slowdown sign. Cale Crain made a motion, seconded by Michael Woodlee to reach out to Road Supervisor Randy Oakes to see if he can get a sign put up. All agreed by voice vote. Motion passed.

Skylights inside the Jail (31 leaking skylights & damages from that leakage)

The Skylights have been leaking for some time inside the Jail, the issue is the skylights were placed in for 50 mph winds and needed to have been 120 mph winds. Cale Crain reached out to the Insurance Company and they aren't going to reach out or file a suit with the building Contractors. Commissioner Cale contacted the County Attorney and if a lawsuit is filed the County will need to know the cost of the repairs. Cale Crain made a motion, seconded by Michael Chandler to start receiving bids for the Skylights and the damages inside the Jail. All approved by voice vote. 0-opposed. Motion passed.

Adjournment

Cale Crain made a motion, seconded by Tabitha Denney to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 7:05 p.m.

Chairman Terry Hickey

County Clerk Lisa Rigby