

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting Tuesday May 15, 2018 at 6:00 p.m. at the New Van Buren County Administrative Building. The following action was taken as recorded in Minute Book, "Q".

Call to Order

Sheriff Eddie Carter called the Meeting to Order.

Roll Call

Members present: Lesa Bouldin, David Chandler, Joey Grissom, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle. Member absent: Zach Fletcher, Hugh Hillis, and William Maxwell.

Also present: County Attorney Howard Upchurch, County Mayor Greg Wilson and County Clerk Lisa Rigsby.

Approval of Minutes from the April 17, 2018 Meeting

Lesa Bouldin made a motion, second by Robert Van Winkle to approve the Minutes as presented. All approved by voice vote. Motion passed.

Approval of Quarterly Reports for all Departments

Mickey Robinson made a motion, second by David Chandler to approve all Quarterly Reports.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Appointment of the Equalization Board

Mayor Greg Wilson addressed the Full Commission requesting re-appointment of the Equalization Board as following: Brandy Delon, Freda Christensen, Monroe Mooneyham, Doug Dodson and Mark Cunningham. This re-appointment has to be done every year. Lesa Bouldin made a motion, second by Henry Seamons to approve these members for re-appointment to the Equalization Board. All approve by voice vote. Motion passed.

Committee A Report

Committee A

Attending: Robert Van Winkle, Henry Seamons, Will Maxwell, Mickey Robinson, Lesa Bouldin

Also present: Mayor Wilson and Sheriff Carter.

With the purpose of this meeting to address, staffing needs at the new Jail this was the only item discussed. The Sheriff presented a possible staffing pattern for Correctional Officer needs which included additional staffing of 6 ½ officers. With the hopeful hiring of three of the dislocated park employees this would bring the additional staff down to 3 ½ to four positions at this time. This will increase the Jail budget in the amount of approximately \$29,000 annually. Will Maxwell made the motion and Mickey Robinson second to allow the Sheriff to hire up to the number needed not to exceed a total of fourteen (14) total Correctional Officers immediately – keeping the two State positions open until after July 1 to allow to train and man the new facility. Upon roll call all voted yes.

The Sheriff's Department will be requesting the purchase of a new vehicle in the upcoming budget year. The medical contract ends in November the cost will be approximately \$100,000 by the end of the year. The Committee will be discussing other possible options.

The next budget Committee Meeting was set for May 1, 2018 at 5:00 p.m. at the new Commission Room.

With no other business to discuss Henry Seamons made the motion and Will Maxwell second to adjourn. All voted yes by regular voting sign.

The Full Commission discussed the Committee A Minutes and there was no action taken.

Committee B Reports

Committee B Minutes

May 10, 2018

Members present: Joey Grissom, David Chandler, Hugh Hillis, Brian Simmons, and Mayor Greg Wilson.

Item 1. Land Sale at Long Branch Lakes

89 acres at Long Branch did not sell. Bank has redemption, Bank does not want property. County can petition Court and put land up for sale in one large track. We decided on \$1000.00 an acre. Ten percent (10%) and 10 days. Motion by David, second by Hugh, all voted yes.

Item 2. Sale of Senior Building

Tabled till we have more information on what UCHRA will do. UCHRA may combine 4 Counties. Motion made by Hugh second by David. All voted yes.

Item 3. Landscaping Grant through TDEC

\$15,000.00 with a 50/50 grant but it can be in kind. Can be used at new building. Motion made by Hugh, seconded by David, all voted yes.

Item 4: Open House for New Building

We discussed June 2nd and June 9th as possible dates. We thought these two dates should be brought to full commission for discussion.

Adjournment

Motion made by Hugh, seconded by David, all voted yes.

Committee B Chairman Brian Simmons brought forward action that needs to be taken by the Full Commission from the Meeting on May 10, 2018.

Land sale at Long Branch Lakes

There is 89 acres at Long Branch Lakes that did not sell. The Bank has the redemption but doesn't want the property. The County can petition the Court for the property for Van Buren County. There is 89 acres in 53 lots. Brian Simmons made a motion, second by David Chandler to go ahead and take the land and sell it all for a minimum bid of \$1,000.00 per acre with 10% and 10 days. Using the previous Realtor, H&H Reality, to do the sale of this property.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Landscaping Grant through TDEC

There is a \$15,000.00 Grant with a 50/50 in kind that Mayor Wilson is wanting to apply for. Brian Simmons made a motion, second by Lesa Bouldin to approve Mayor Wilson to pursue this Grant.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Open House for the New Administrative/ Jail Building

After much discussion on this matter, Lesa Bouldin made a motion, second by Mickey Robinson to set the Open House for the New Administrative Building from 1-5 p.m. on Sunday, June 3, 2018. All approved by voice vote. Motion passed.

Old Business

None

New Business

Mayor Greg Wilson addressed the Full Commission with new business that needs action to be taken by the Full Commission.

Director of School's Bond

Mickey Robinson made a motion, second by Brian Simmons to approve the bond for Director of School's Cheryl Cole. All approved by voice vote. Motion passed.

Acknowledgment of Audit Committee Minutes. (For the Record)

Van Buren County Audit Committee Minutes

Admin. Bldg./Mayors Office

March 12, 2018

The VBC Audit Committee met March 12, 2018 at 9AM in the office of County Mayor Greg Wilson. The Meeting was called to order by Chairperson June Rogers.

The roll call showed those present to be:

June Rogers	Chairperson
Walter Hillis	Vice Chairperson
George Rogalle	Secretary
Barry Austin	
Don Hollingsworth	

Others presents: Mid-East Legislative Audit Manager Steve Reeder, Legislative Auditor Anita Scarlett, and Legislative Auditor Austin Lannon. Mr. Lannon was the Legislative Auditor in charge of the VBC audit FYE 2017.

Minutes from June 30, 2017 Meeting were approved.

Legislative Audits Steve Reeder, Anita Scarlett, and Austin Lannon were asked to meet with the VBC Audit Committee to discuss Audit Findings for the Fiscal Year Ended (FYE) June 30, 2017, and to answer other questions from the Committee.

There were four (4) audit findings in VBC for the year ended 6-30-2017, (two in the County Mayor's Office and two in the Sheriff's Office). Both officials were invited to attend this Audit Committee Meeting to discuss these findings. Due to scheduling conflicts, they were unable to attend: however, Chairperson Rogers spoke with both officials by phone prior to the Meeting. Both officials assured this Committee that these findings had been addressed with Legislative Auditors and would not be repeated.

Current and future building projects and grants for Van Buren County were also discussed with the Legislative Auditors. Date of Next meeting to be determined. We Adjourned.

Litter, Trash, and Recycle Grant for FY 2018-2019

RESOLUTION 390

Resolution authorizing submission of an application for a Litter, Trash, and Recycle Grant for FY 2018-2019 from the Tennessee Department of Transportation and authorizing the acceptance of said Grant.

WHEREAS, Van Buren County Commission intends to apply for the aforementioned Grant from the Tennessee Department of Transportation and,

WHEREAS, the contract for the Grant for FY 2018-2019 will impose certain legal obligations upon Van Buren County.

THEREFORE, BE IT RESOLVED:

Greg Wilson, Van Buren County Mayor, is authorized to apply on behalf of Van Buren County, for a Litter and Trash collecting Grant for FY 2018-2019 from Tennessee Department of Transportation.

That should said application be approved the Tennessee Department of Transportation, then Greg Wilson, Van Buren County Mayor of Van Buren County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance for the Litter and Trash Collecting Grant by Van Buren County.

Approved at the Regular meeting held on the 15th of May, 2018.

Lesla Bouldin
Solid Waste Chairman
Van Buren County Commission Vice-Chairman

Greg Wilson
Van Buren County Mayor

Lisa Rigsby
Van Buren County Clerk

Lesa Bouldin made a motion, second by Mickey Robinson to approve the Litter Grant as presented and direct the County Mayor to sign this Grant and submit it. All agreed by voice vote. Motion passed.

Notary for Misty D. Pettit

Lesa Bouldin made a motion, second by Robert Van Winkle to approve the Notary for Misty D. Pettit.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Adjournment

Mickey Robinson made a motion, second by Robert Van Winkle to adjourn. All approved by voice vote. Motion passed. Meeting ended at 6:25 p.m.