

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting January 12, 2016 at 6:00 p.m. at the Yvonna Sutton Fair Building. The following action was taken as recorded in Minute Book, "Q" pages 315 – 319.

Call to Order

Sheriff Eddie Carter called the Meeting to Order.

Roll Call

Members present: Lesa Bouldin, David Chandler, Joey Grissom, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle. Hugh Hillis was absent but came in after roll call.

Also present: County Attorney Howard Upchurch, County Mayor Greg Wilson and County Clerk Lisa Rigsby.

Rip Van Winkle stated, "At this time with the weight of the matters before us, I would like to made a motion that we deviate from the agenda to include a short prayer, not only tonight but in the future at the beginning of our agenda for all County Commission meetings." Second by Mickey Robinson.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. Motion passed. Mayor Greg Wilson opened the meeting with prayer.

Approval of Minutes from the December 15, 2015 Meeting

Mickey Robinson made a motion, second by Lesa Bouldin to approve the minutes from the December 15, 2015 Meeting. All unanimously agreed by voice vote. Motion passed.

Final Approval of Administrative Building Plans

Chairman Joey Grissom opened the floor to any discussion or questions on the final plans for the Van Buren County Administrative Complex and Justice Center. Committee B Chairman Rip Van Winkle asked, "Since the Committee B meeting, has any more changes been made after speaking with the Elected Officials or any concerned body?" Mr. Allen Hill with Upland Design Group explained that one office holder needed a few more electrical outlets and flooring material was picked out for the Offices and main Lobby. After discussion on this matter Rip Van Winkle moved to approve the final plans to be sent forth for bid proposals. Second by Lesa Bouldin.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

TDEC Recycling Grant

Rip Van Winkle move to table this matter till next month. Second by William Maxwell. All unanimously agreed by voice vote. Motion passed.

Unfinished Business

None

New Business

Committee B Meeting

Van Buren County Commission, Committee “B”

January 4, 2016

Committee “B”, of the Van Buren County Commission met in regular session on Monday, January 4, 2016, 5:00 pm, in the office of the County Mayor

Chairman Rip Van Winkle called the meeting to order.

Upon roll call members David Chandler, Brian Simmons, and Rip Van Winkle were present. Van Buren County Mayor Greg Wilson, Chuck Burgess with Environmental and Civil Engineering, and Allen Hill with Upland Design Group were also in attendance. Commissioner Joey Grissom arrived a few minutes later.

The committee discussed some old issues with county roads with no action being required.

Chuck Burgess of Environmental and Civil Engineering updated the committee on the success of changing to a gravity flow sewage line with one large grinder for all waste leaving the facility. Agreement for a utility easement has been reached with the proper landowners and preparation of easement documents referred to the county attorney.

Allen Hill, with Upland Design Group, updated the committee on final changes to the project design after meeting with administrative officials, office holders, and Tennessee Corrections Institute. Secure storage area for voting machines was added. A lengthy discussion covered areas of electronic locks, video surveillance options, and operational personnel requirements. Proposed exterior masonry color samples were also on hand for viewing. Upland Design Group’s proposed timeline would have bids being received by February 18, 2016. In an effort to expedite commencement on the project it will require approval by the full body of the County Commission as soon as possible thereafter.

A motion was made by Joey Grissom, seconded by David Chandler, to recommend to the full body of the Van Buren County Commission, that the regularly scheduled Van Buren County Commission Meeting for February 16, 2016 be re-scheduled for Tuesday, February 23, 2016, and proper notice given to the public of such, to allow the Commission to consider approval of bids at that time. All Commissioners present approved the motion by regular voting sign.

A motion was made by Joey Grissom, seconded by Brian Simmons, to send to the full body of the Van Buren County Commission, final design plans for the Van Buren County Administrative Complex and Justice Center, by Upland Design Group, including masonry exterior colors, with a recommendation that they be approved for solicitation of construction bids. All Commissioners present approved the motion by regular voting sign.

There being no more business, a motion was made by David Chandler, and seconded by Brian Simmons, to adjourn. All members present voted in favor of the motion.

Action to be taken by the Full Commission from Committee B Meeting

Based on the time line the architects are looking at sending the bids out and getting them back in. Also in order to move the process of the new construction quickly, Rip Van Winkle moved on the recommendation of Committee B that the next month’s Regular schedule meeting be re-scheduled from February 16th to February 23rd with proper notice given to the public. Second by David Chandler. All unanimously agreed by voice vote. Motion passed.

County Attorney Howard Upchurch ask if the Meeting could possibly be change to February 25, 2016. Rip Van Winkle move to amend his motion to change the meeting to February 25, 2016. Second by David Chandler. All unanimously agreed by voice vote. Motion passed. **The next County Commission Meeting will be February 25, 2016 at 6:00 p.m.**

Resolution for Tennessee energy grant program funds

RESOLUTION 365

A RESOLUTION TO APPLY TO THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION FOR CLEAN TENNESSEE ENERGY GRANT PROGRAM FUNDS

WHEREAS, Van Buren County, Tennessee, is eligible for grant funds under the Clean Tennessee Energy Grant Program administered by the Tennessee Department of Environment and Conservation; and

WHEREAS, Van Buren County needs to address energy efficiency issues regarding six (6) municipal structures in Van Buren County, including the Administration Building, Health Department, Fair Association Building, EMS Building, Library, and Recycling Center; and

WHEREAS, energy efficiency projects are eligible activities under the Clean Tennessee Energy Grant Program; and

WHEREAS, Van Buren County, Tennessee, is eligible for a minimum grant of five thousand dollars \$5,000 and a maximum grant of two hundred fifty thousand dollars (250,000.00) under the Clean Tennessee Energy Grant Program; and

WHEREAS, Van Buren County has agreed to pay the fifty percent (50%) required to match their grant amount received to complete this project.

NOW, THEREFORE BE IT RESOLVED, by the Van Buren County Commission that:

1. The County Mayor be authorized and directed to:
 - A. Execute and submit an application for Clean Tennessee Energy Grant Program funds to the Tennessee Department of Environment and Conservation in order to provide a more energy efficient Van Buren County.
 - B. Enter into the necessary agreements with the Tennessee Department of Environment and Conservation to receive and administer said grant funds.
 - C. Execute necessary agreements for engineering services without further action by the County Commission, contingent upon approval by the funding agencies.
2. The Upper Cumberland Development District shall prepare all necessary documents for the completion of said application for the proposed project at no charge to Van Buren County.

DULY PASSED AND ADOPTED this the 12th day of January 2016, the public welfare requiring it.

County Mayor

Date

County Clerk

Mayor Greg Wilson addressed the Commission with information on UCDD energy survey grants and the process of him applying with the help through TDEC. Mayor Wilson is asking for the approval of this Resolution so he can finish the process by the end of the month. The County owned buildings that need the energy upgrades would be the fair barn, Burritt College, solid waste, Library and the Health Department. Rip Van Winkle made a motion, second by William Maxwell to approve this Resolution as presented.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Letter from the Controller the Treasury

This letter acknowledges receipt of a certified copy of the Fiscal year 2016 budget.

For the record:



STATE OF TENNESSEE
COMPTROLLER OF THE TREASURY
OFFICE OF STATE AND LOCAL FINANCE
SUITE 1600 JAMES K. POLK STATE OFFICE BUILDING
505 DEADERICK STREET
NASHVILLE, TENNESSEE 37243-1402
PHONE (615) 401-7872
FAX (615) 741-5986

December 28, 2015

Honorable County Mayor
and Board of County Commissioners of Van Buren County
P.O. Box 217
Spencer, TN 38585

Dear Mayor Wilson and Commissioners:

This letter should be included in the minutes of the next meeting of the County Commission with a copy provided to each Commissioner.

This letter acknowledges receipt of a certified copy of the fiscal year 2016 budget.

We have reviewed the budget and have determined that projected revenues and other available funds are sufficient to meet anticipated expenditures. Our review of the budget is based solely on the information we have received and is for determining that the budget appears to be balanced. With regard to programs included in the budget such as education, roads, and corrections, we have not attempted to determine that the local government has complied with specific program statutes or guidelines, or with any financing requirements prescribed by any state or federal agency. A property tax rate may be included in this budget, and we would recommend that local government officials be certain that all program requirements have been met before initiating the tax collection process.

This letter constitutes approval, by this office, for the County's fiscal year 2016 budget as adopted by the County Commission.

If you should have any questions or need further assistance, please feel free to call us.

Sincerely,

A handwritten signature in cursive script that reads "Sandra Thompson".

Sandra Thompson
Director of the Office of State and Local Finance

Cc: Mr. Jim Arnette, Director of Local Government Audit, COT

Adjournment

Mickey Robinson made a motion, second by Rip Van Winkle to adjourn. All agreed by voice vote. Motion passed. Meeting adjourned at 6:17 p.m.