

**MINUTES OF THE VAN BUREN COUNTY COMMISSION
VAN BUREN COUNTY, TENNESSEE**

The Van Buren County Commission met in a Regular Meeting, Tuesday February 21, 2017 at 6:00 p.m. at the Yvonna Sutton Fair Building. The following action was taken as recorded in Minute Book, "Q".

Call to Order

Sheriff Eddie Carter called the Meeting to Order.

Roll Call

Member present: Lesa Bouldin, David Chandler, Hugh Hillis, Joey Grissom, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle.

Also present: Standing in for County Attorney Howard Upchurch was Amber Jones, County Mayor Greg Wilson and County Clerk Lisa Rigsby.

Approval of Minutes from December 20, 2016 Meeting

Lesa Bouldin made a motion, second by William Maxwell to approve the Minutes from the December 20, 2016 Meeting. All approved by voice vote. Motion passed.

Presentation of Dead Zero Firing Range

Wade Batson was present to introduce himself to the Full Commission. He is one of the partners in the Dead Zero Firing Range, which is looking at land on Highway 111. This partnership is interested in 250 acres in Van Buren County that meets up with Sequatchie County for establishing a premiere shooting range. He explained to the Commission that this would be a Shooting park, "it will be a fun place but safety will come first." It will be open to the public but memberships will also be offered. There will be a 3D archery range and this establishment would be willing to work with the Schools, Boy Scouts and ROTC. Mr. Batson is hoping to be opened by Fall of 2017 or Spring of 2018. This Company wants to be part of the Community and an opportunity for employment will be offered. Rip Van Winkle made a motion, second by William Maxwell to authorize the County Mayor to write them a letter of support with the Commissioners approval that can be used for seeking investors.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Approval of Quarterly Reports

Lesa Bouldin made a motion, second by Robert Van Winkle to approve the Quarterly Reports as presented.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Committee A Report

Committee A

January 12, 2017

Attending: Lesa Bouldin, Will Maxwell, Henry Seamons, Mickey Robinson, Robert Van Winkle

Also Present: Mayor Greg Wilson, Assessor of Property Darlene Hale, Senior Companion Program Coordinator Kathy Hale, Phyllis Sullivan, Sherriff Eddie Carter & Jail Administrator Jared Campbell.

Darlene Hale requested the committee fund one additional part time employee for her office. Van Buren County now has 6800 parcels and Mrs. Hale feels the additional help would be beneficial. The cost of this increase in staff would be \$11,000 plus taxes. **Mickey Robinson made the motion and Henry Seamons second to place in the budget the amount requested to fund an additional part time employee in the Tax Assessor office for fiscal year 2017-2018. Upon roll call all voted yes to entertain this motion.**

Sheriff Carter requested to transfer \$6000 from fund balance to line item 54706 within the drug fund to stripe vehicles and purchase a dog kennel for the drug dog. **Mickey Robinson made the motion and Will Maxwell second to take for approval to the full commission of the transfer of \$6,000 to allow for these purchases, upon roll call all voted yes by regular voting sign.**

Kathy Hale with the Senior Companion program reported upon the recent retirement of the program secretary she had assumed her duties. With changes in funding through the program which funds this she requested the budget committee consider the county become a (sponsor) to the program and donate \$7500 plus personnel taxes on this amount to the program to be used to supplement her salary, which will increase it from \$28,500 to \$36,000 plus the additional amount for taxes. After discussing the matter, the committee did not take any action and will discuss it at a later time.

A request from the Chancery and Circuit Clerks was discussed to approve their request to spend money from their Reserve Accounts. **Mickey Robinson made the motion and Robert VanWinkle second to approve in committee and request approval from the commission allowing the Circuit Court Clerk to spend \$1578.96 and the Chancery Clerk \$789.48 to purchase new computers and monitors, All Voted Yes upon roll call. Attached are the price quotes from state contract and the balances of each Reserve (Restricted) Account.**

Fire Chiefs met and requested through the budget committee approval to transfer funds from fund balance into 54310 line 316 in the amount of \$20,000. This will increase the line to \$130,000 to be distributed to the fire departments equally. **Mickey Robinson made the motion and Will Maxwell second to approve this transfer and present to the full commission. All voted yes by regular voting sign.**

With no other business to discuss, **Mickey Robinson made the motion and Henry Seamons second to adjourn. All voted yes.**

These are the reserve accounts for each department. This is Current as of the end of Fiscal Year 2015/2016.

This money is not in the Fund Balance if you will look at the first page in this packet at the bottom of the Trial Balance it shows the money is setting in the Reserve Accounts (Restricted), separate from the unassigned Fund Balance.

Total year end as of Fiscal Year 2015/2016:

| | |
|------------------------------|-----------|
| General Sessions Money | 21,000.00 |
| County Clerk Earmark Money | 13,575.89 |
| Juvenile Money | 616.00 |
| Register of Deeds Data Money | 16,169.42 |
| Chancery Court | 11,497.24 |
| Circuit Money | 1,273.50 |

There is also a Reserve Account that has \$4842.88 (Restricted for Capital Outlay), this money was put into this Reserve Account October 25, 2004 for purchase of Patrol cars and this is the remaining balance. Audit had suggested to move back into unassigned money.

| | | | | |
|---|---------------------|---------------------|---------------------|---------------------|
| 34510 Restricted for General Government | 29,745.31 | 0.00 | 0.00 | 0.00 |
| 34520 Restricted for Administration | 34,386.74 | 0.00 | 0.00 | 0.00 |
| 34525 Restricted for Public Safety | 0.01 | 0.00 | 0.00 | 0.00 |
| 34530 Restricted for Public Health | 263.34 | 0.00 | 0.00 | 0.00 |
| 24575 Restricted for Capital Outlay | 4,842.88 | 0.00 | 0.00 | 0.00 |
| 39000 Unassigned | 1,310,211.49 | 166,623.27 | 168,786.30 | 1,312,374.52 |
| 39000 Budget Unassigned | 0.00 | 166,623.27 | 511,848.00 | 345,224.73 |
| Total Fund Balance | 1,379,449.77 | 333,246.54 | 680,634.30 | 1,726,837.53 |
| Total General | 0.00 | 7,362,125.07 | 7,362,125.07 | 0.00 |

Committee A Chairman Lesa Bouldin brought forward to the Full Commission what action needs to be taken from the January 12, 2017 Meeting.

Sheriff Eddie Carter

Sheriff Eddie Carter approached Committee A requesting \$6000.00 to be transferred from Fund balance to line item 54706 within the drug fund to purchase a dog kennel and to stripe vehicles. Lesa Bouldin made a motion, second by Mickey Robinson to approve that transfer of \$6000.00 from fund balance to line item 54706 within the drug fund to stripe vehicles and purchase a dog kennel for the drug dog.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Chancery and Circuit Clerks

The Clerks have fees that goes into a Reserve account that can be spend on technology. The Chancery and Circuit Clerk requested to spend money from their Reserve Accounts for updated computers and monitors. Lesa Bouldin made a motion, second by Rip Van Winkle to allow these Clerks to purchase those computers and monitors from money in these Reserve Accounts.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Fire Departments

The Fire chiefs come before Committee A for approval to transfer funds from fund balance into 54310 line 316 in the amount of \$20,000.00. It will increase the line to \$130,000.00 to be distributed to the fire departments equally. Lesa Bouldin made a motion, second by William Maxwell to transfer from fund balance into 54310 to line 316 in the amount of \$20,000.00.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Committee B Report

Van Buren County Commission
Committee B Meeting 1/31/2017

Attending: Hugh Hillis, Joey Grissom, Brian Simmons, David Chandler and Mayor Wilson. Rip Van Winkle was unable to attend.

The Committee drove to our current industrial site on Industrial Dr. to check out available acreage for possible business/building site for a meat processing center. The area available is adjacent to the now closed sand filter. This business will be USDA affiliated and employee approximately 20 people.

Committee B returned to Admin building to continue meeting. Joey Grissom made a motion and Brian Simmons seconded to send to full Commission that VBC Industrial Development Board to pursue this business with a recommended 20 year lease. All members voted yes.

With grant funds an information Center will be located at corner of Webster St and Burritt Dr in area of old water tank. Gazebo, built with grant funds, will be located between the Fair Arena Grandstands and the Fair Building.

Farmers Market location: It was discovered that the fair building has structural problems at rear of building where Market is to be located. The wall of the fair building has cracked and is bulging out which has created structural integrity problems. Mayor Wilson will contact a contractor or structural engineer to inspect the building and report to full commission.

Iron Bridge, Mantria and Indian Trails lot sales have not gone well. A motion by Brian Simmons and seconded by Hugh Hillis for Mayor Wilson to obtain a budgetary figure for the cost of a survey to group the lots for three separate plots. All members voted yes.

Motion made by Brian Simmons to adjourn seconded by Hugh Hillis, all voted yes.

Committee B Chairman Rip Van Winkle turned the Committee B Minutes over to David Chandler to bring forward action that needs to be taken from the January 31, 2017 Meeting.

Meat Processing Center

There is interest in a possible building site on Industrial Drive to open a Meat Processing Center. This business will be USDA affiliated and employ approximately 20 people. Mayor Greg Wilson explained, "There would need to be an Architectural cost that would need to be done and come back once that's been determined." Rip Van Winkle made a motion, second by Lesa Bouldin to move forward in the feasibility in pursuing this matter.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Iron Bridge, Mantria and Indian Trails lots

In the last tax sale the Iron Bridge, Mantria and Indian Trails lots did not sale. There are 211 lots which is about 402 acres that Committee B feels if there were put into 3 different tracks this might appeal to buyers more. Rip Van Winkle move for Mayor Wilson to obtain a budgetary figure for the cost of a survey to group the lots into three separate plots. Second by William Maxwell.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Reappointment of Lesa Bouldin, Joey Grissom, and Rip Van Winkle to 4-H Farm Board

Mickey Robinson made a motion, second by Brian Simmons to approve reappointments as presented. All approved by voice vote. Motion passed.

Appointment of Brandon Ragland to 4-H Farm Board

Brian Simmons made a motion, second by David Chandler to approve the appointment of Brandon Ragland to the 4-H Farm Board. All approved by voice vote. Motion passed.

Approval of Notary for Rebecca Grissom, Heather Woodlee, Carloyn Delong and Mickey Robinson

Lesla Bouldin made a motion, second by Hugh Hillis to approve Notary applications for Rebecca Grissom, Heather Woodlee, Carloyn Delong and Mickey Robinson.

Upon roll call: Lesla Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons and Robert Van Winkle voted yes. Rip Van Winkle abstained. 9 –yes votes, 1 abstained. Motion passed.

Health Department Grant of \$10,000.

Mindy Doyle with the Health Department approached Mayor Wilson with a \$10,000.00 Grant. This Grant is no match for the County. Mayor Wilson took this to the Parks and Recreation Board and they voted to put this Grant toward building walking tracks for Cedar Grove, Bone Cave and Sparkmantown Community Centers. Mayor Wilson explained, “This will depend upon the cost of the walking tracks, we may just get to do one.” “We are looking at Grants in the further and may be able to put one at every Community Center”. Lesla Bouldin made a motion, second by Rip Van Winkle to amend the Budget by \$10,000.00 in the Health Department line 599 by \$10,000.00 to show the expenditure of the Rural Health Department Grant.

Upon roll call: Lesla Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Energy Grant of \$16,582

Lesla Bouldin made a motion, second by David Chandler that we increase the Budget in County Building Funds Maintenance and Repairs \$16,582.00 to allow for the expenditure of this Energy Grant.

Upon roll call: Lesla Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Bid Opening of Ambulance Building Addition

Chairman Joey Grissom opened the Bid for the Ambulance Building addition. The County only received one bid which was Johnson Builders. Rip Van Winkle made a motion, second by Lesla Bouldin to accept this bid based on verification that it’s with a smooth finish that is sealable.

Upon roll call: Lesla Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Old Business

None

New Business

Mayor Wilson signs payroll and payables for the Highway Department and at times he may not be available so he ask the board to consider County Clerk Lisa Rigsby to be able to do so if needed. Lesla

Bouldin made a motion, second by David Chandler to allow the County Clerk to be able to sign payroll and payables for the Highway Department.

Upon roll call: Lesa Bouldin, David Chandler, Joey Grissom, Hugh Hillis, William Maxwell, Mickey Robinson, Henry Seamons, Brian Simmons, Rip Van Winkle and Robert Van Winkle voted yes. No changes to any yes vote. Motion passed.

Adjourn

Mickey Robinson made a motion, second by David Chandler to adjourn. Meeting adjourned at 7:07 p.m.